

City of Portsmouth

MEMBERS' INFORMATION SERVICE

NO 50

DATE: FRIDAY 12 DECEMBER 2014

The Members' Information Service produced in the Customer, Community & Democratic Services Unit has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

WARD	DECISION	OFFICER CONTACT																					
1	<p>Cabinet Member for Culture, Leisure & Sport Meeting - 12 December</p> <p>Councillor Linda Symes made the following decisions:</p> <p>Post evaluation report for pilot Shopping Festival 2014</p> <p>DECISIONS</p> <p>The Cabinet member agreed that the event should be repeated in 2015 with the following changes:</p> <ul style="list-style-type: none"> • That the festival run for a shorter duration of 4 days from 18th to 21st September 2015. • That the timing of the festival should be linked to a partner event in the Guildhall Square. • That the city centre managers support and promote the festival in their district shopping centres and run individual events. • That the festival is expanded to cover certain shopping areas including the North of the city. <p>Library and Archives Fines and Charges Review 2015-16</p> <p>DECISIONS:</p> <p>(1) The following charges should increase from 1st April 2015 by the amounts indicated:</p> <table border="1" data-bbox="481 938 1765 1471"> <thead> <tr> <th>Item</th> <th>Current Charge 2014/15</th> <th>Proposed Charge 2015/16</th> </tr> </thead> <tbody> <tr> <td>Library</td> <td></td> <td></td> </tr> <tr> <td>Books - overdue</td> <td>Adults: 17p per day to max of £8.50 Children: No charge</td> <td>Adults: 18p per day to max of £9.00 Children: No change</td> </tr> <tr> <td>CD hire</td> <td>£1.50 per month</td> <td>£1.00 per week</td> </tr> <tr> <td>CD overdue charge</td> <td>All: 30p per day to max of £8.50</td> <td>All: 30p per day to max of £9.00</td> </tr> <tr> <td>Reservation fees</td> <td>Books not in stock - UK loan £3.50</td> <td>Books not in stock - UK loan £4.00</td> </tr> <tr> <td>DVD overdue charge</td> <td>Adults: 60p per day to max of £8.50 Children: 30p per day to max of £8.50</td> <td>60p per day to max of £9.00 Children: 30p per day to max of £9.00</td> </tr> </tbody> </table>	Item	Current Charge 2014/15	Proposed Charge 2015/16	Library			Books - overdue	Adults: 17p per day to max of £8.50 Children: No charge	Adults: 18p per day to max of £9.00 Children: No change	CD hire	£1.50 per month	£1.00 per week	CD overdue charge	All: 30p per day to max of £8.50	All: 30p per day to max of £9.00	Reservation fees	Books not in stock - UK loan £3.50	Books not in stock - UK loan £4.00	DVD overdue charge	Adults: 60p per day to max of £8.50 Children: 30p per day to max of £8.50	60p per day to max of £9.00 Children: 30p per day to max of £9.00	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
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	Fax services UK A4 £1.00 Rest of world: £2.00 Receipt of fax: £0.50p	
	Braille Services Core copy per A4 sheet: £3.50 Additional copy per A4 sheet: £0.60p Service free to individual with vision impaired	
	Patent Documents Copies obtained from other libraries at cost	
	Photocopying/prints A4 b&w: 10p A3 b&w: 20p A4 colour: £1.00 A3 colour: £1.50	
	IT Suite Hire Hire of IT suites at Carnegie, Central & Southsea Libraries £18.00 per hour £13.50 per hour for PCC/charities/voluntary orgs	
	Baptism, marriage and confirmation certificates: £12.00	
	Image to be sent by email £5.00	
	Prints from microfilm/microfiche A4 b&w £0.50p A3 b&w: £1.00	
	Photographic prints 7x5 £5 8x6 £6 10x8 £7 12x10 £10.50	
	PHC Postage £5.00 min. Additional charge at cost	

WARD	DECISION	OFFICER CONTACT
	<p>Fees and charges for Portsmouth Museums and Visitor Services</p> <p>DECISIONS that:</p> <ol style="list-style-type: none"> (1) The increase in line with inflation to the Museum service's admission fees plus amendments to the Leisure Card rate to meet the 40% agreed discount, as listed in Appendix 1, are agreed. (2) The 5% increase to the Museum venue hire charges as listed in Appendix 2 are agreed. (3) The changes to charges for the hire of the Castle Keep, the D-Day Museum Dulverton Wing and new charges for spaces at Portsmouth Museums as listed in Appendix 2 are agreed. (4) Wedding charges, including a year on year increase of 5%, as listed in Appendix 3 are agreed through to March 2018 to enable future bookings. (5) The Museum Service will apply the same charges agreed for Archives for research fees, attaching images to a CD, photocopying and assisted photocopying, the daily photography permit and for photographic prints. (6) Officers are able to offer a promotional discount for weddings and continue to test the potential of new income generating activities such as markets and specialist 'master-classes'. Where such charges are applied Leisure Card holders will be offered a 40% reduction. <p>Mythical Maze: The 2014 Summer Reading Challenge</p> <p>DECISION</p> <p>That the Library and Archive Service engage directly with schools, to explore how pupil participation in the Summer Reading Challenge can be increased. This will include embedding it in school improvement plans; targeting those schools with lower levels of participation and specific year groups or pupils.</p>	

	WARD	DECISION	OFFICER CONTACT
		<p>Charges at Great Salterns Golf Course</p> <p>DECISIONS:</p> <p>(1) The Cabinet Member noted the effect of the new pricing policy on participation and income for 2014/15 and approved the continuation of this policy to encourage greater participation.</p> <p>(2) Approval was given for golf charges for 2015/16 at Great Salterns Golf Course as set out in the attached schedule.</p> <p>(3) Approval was given for putting back the start of the off-peak period from 2pm to 4pm April to September; and from 12 noon to 2pm October to March.</p> <p>(4) Approval was given to make adjustments to prices at any point in the year if it becomes apparent that income from golf charges declines further than would be expected, taking into account the overall decline in the current golf market.</p> <p>NB Call-in date: Friday 19 December</p> <p><u>The following items are for information only, and were noted, and therefore are not subject to call in:</u></p> <ul style="list-style-type: none"> • Portsmouth Libraries Stock Practices and Principles • The Portsmouth Mobile Library • Update on the Conan-Doyle Collaborative Doctoral Award with the University of Portsmouth 	

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 19 December 2014.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: PLANNING, REGENERATION & ECONOMIC DEVELOPMENT

FRIDAY 12 DECEMBER 2014

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
2	Nelson	<p>Continental Ferry Port Charges</p> <p>Proposal: To authorise the Port Manager to levy revised unit dues at the Ferry Port for the calendar year 2015 to Ferry Companies using the Continental Ferry Port, these charges will come into force on 1 January 2015. A copy of the report with full details of the charges is available upon request.</p> <p>Following confirmation of the October 2014 Index for Retail Prices, the income applied to the 2014 published dues to obtain 2015 due is 2.30250%.</p>	<p>Mark Willcox Business Manager Port Services Tel: 9285 5914</p>

PORTFOLIO: RESOURCES

FRIDAY 12 DECEMBER 2014

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
3	Cosham	<p>Cosham Community Centre</p> <p>Proposal: A Revenue Contribution to Capital of £40,000 from the Landlord's Maintenance Revenue budget, to fund urgent works at Cosham Community Centre.</p> <p>The transfer of funds is required in order to undertake work to replace the heating system at the Centre; the current system having failed.</p> <p>The scheme is not currently within the 2014/15 Capital Programme and will be added (subject to this MIS being approved) as part of the Capital Programme refresh.</p>	<p>John Bean Head of Maintenance Tel: 9283 4651</p>

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **City Development Manager** by telephoning **Julie Watson** (☎023 9283 4826 or 023 9283 4339 answerphone) and must be received by not later than **5 pm on Friday 19 December 2014**. You can also make contact by letter or by e-mail to - planningreps@portsmouthcc.gov.uk - If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
4	14/01438/FUL Cosham	<p>41 Windsor Road Cosham Portsmouth</p> <p>Construction of 3 storey dwelling house to side garden to include new dropped kerb (Re-submission of 14/00833/FUL)</p>	<p>Five letters of representation have been received from local residents objecting on the following grounds: (a) The proposed dwelling would be out of keeping with the prevailing character of the surrounding area; (b) The proposal would be detrimental to the amenities of the occupiers of the properties located on the opposite side of Windsor Road in terms of loss of light, outlook and privacy; c) The proposal would exacerbate existing parking problems along Windsor Road; d) The proposal would result in a loss of a view towards Portsdown Hill; and (e) The proposal would affect property values.</p> <p>Permission is sought for the construction of a single dwelling house within the side garden of No.41 Windsor Road. It should be noted that whilst a previous application (ref. 14/00833/FUL) was refused on design grounds in September 2014, the reason for refusal did not relate to the principle of the development, scale, bulk, parking or impact on residential amenity. Given that these issues remain unchanged, it is considered that the introduction of further reasons for refusals of these grounds could not be sustained.</p> <p>In order to address the previous design reason for refusal, the applicant has amended the proposal to incorporate architectural detailing/features, amended fenestration and alternative materials to help break up the more solid elevations. It is considered that these improvements have lifted the overall appearance of the building addressing the previous design reason for refusal.</p> <p>Loss of a view and impact on property values are not material planning considerations.</p>	<p>Gary Christie</p> <p>Tel: 023 92688592</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	14/01455/FUL Fratton	1 Cuthbert Road Portsmouth PO1 5PT Change of use from a dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or dwelling house (Class C3)	Two letters of objection have been received on the grounds of: (a) the property is already being used as an HMO and significant noise and disturbance is experienced, (b) not an appropriate use for this property; Cuthbert Road is already an overcrowded and noisy place to live; (c) insufficient parking; tenants may be taxi drivers which would bring several additional cars to area. There are two known HMO properties within the identified search area. If this property was granted planning permission then 4.41% of properties within the search area would be in HMO use. Given that this figure is below the 10% threshold set out in HMO SPD then the principle of the change of use to C3/C4 is capable of support.	Alison Pinkney Tel: 023 9283 4305 Conditional Permission
6	14/01456/FUL St Thomas	30 St Edwards Road Southsea PO5 3DJ Construction of single storey rear extension	One objection has been received from the occupiers of the adjoining property to the west on the grounds of: a) The potential for an increase in overlooking and loss of privacy into the adjacent property/garden; b) The height of the floor level being at the same height as the room behind; and, C) The distance of some 3m to the west common boundary. The dwelling is located in the Castle Road Conservation Area (number 12). Permission is sought for the construction of a rear extension (conservatory) to include clear double glazed side elevation windows and access steps to the rear garden. Whilst the concern relating to loss of privacy is acknowledged, the property to the west has a conservatory on the common boundary. The proposed conservatory would be 3.4m from the common boundary, however with the imposition of a condition requiring the west elevation windows to be obscure glazed the impact on residential amenity would be acceptable.	Nicholas Smith Tel: 023 9284 1995 Conditional Permission

Part 3 - Information and News Items

FRIDAY 12 DECEMBER 2014

	WARD		OFFICER CONTACT
7		<p>Employment Committee - Special - Tuesday 16 December 2014 at <u>8am</u> in Conference Room K, Second Floor, the Civic Offices, Portsmouth</p> <p>Please note the early start time.</p> <p>The committee will consider the following item:</p> <ul style="list-style-type: none"> • Senior Management Structure 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
8		<p>Health Overview and Scrutiny Panel - Tuesday 16 December at 9:30am in The Executive Meeting Room, Third Floor, the Guildhall</p> <p>The Panel will receive a presentation from the Head of Adult Social Care on the Better Care Fund, Deprivation of Liberty Safeguards and The Care Act 2014.</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
9		<p>Economic Development, Culture & Leisure (EDCL) Scrutiny Panel - Tuesday 16 December at 5.15pm in Conference Room B, Second Floor, the Civic Offices</p> <p>The EDCL Scrutiny Panel will continue its review 'Revitalising local high streets and secondary shopping centre areas in the city' and will hear from witnesses from Portsmouth City Council who will include Ed Woodhouse, Head of Revenues and Benefits (regarding business rates), Nikki Humphries, Licensing Manager (licensing of events and the night time economy), Alan Knobel, Alcohol Strategy Co-ordinator (public health & encouragement of health initiatives) Bruce Lomax, Housing Standards Manager (use of empty units) and David Evans (Events Manager).</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
10		<p>Planning Committee - Wednesday 17 December 2014 at 5pm in the Executive Meeting Room, third floor of the Guildhall, Portsmouth</p> <p>The committee will consider the following planning applications:</p> <p>14/00790/FUL - Site of Savoy Buildings & Savoy Court, South Parade, Southsea Construction of part seven, part five storey building comprising 31 retirement living apartments (Class C3), 66 assisted living (Extra care) apartments (Class C2) with communal facilities, ground floor retail unit (Class A1) and associated car parking and landscaping.</p> <p>14/01197/FUL - Park Lodge, 28 Clarkes Road, Portsmouth first floor level and extension to the existing nursery at ground floor to include installation of new boundary railings (after demolition of existing public conveniences).</p> <p>14/01408/FUL - Construction Site, Bus Depot Site, London Road, Portsmouth Installation of sales cabin for a temporary period of 6 months starting January 2015.</p> <p>14/01491/FUL - Adjacent to Portsmouth Outdoor Centre, Eastern Road, Portsmouth Installation of 3m high mesh fencing, 6no. 15m high floodlighting columns, 3no. portacabins, 2no. spectator stands, kiosk and dugouts, provision of additional parking facilities and emergency access; and environmental improvements to provide replacement habitat.</p>	<p>Lucy Wingham Local Democracy Officer Tel: 9283 4662</p>
11		<p>Cabinet Member for Traffic & Transportation's Decision Meeting - Thursday 18 December at 5pm in the Executive Meeting Room, Floor 3, Guildhall</p> <p>Councillor Ellcome as Cabinet Member for Traffic & Transportation will consider the following item:</p> <ul style="list-style-type: none"> • TRO 43/2014 - Villiers Road - Permanent Closure Point 	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
12		<p>Councillor Terry Hall wishes everyone a happy and peaceful Christmas; instead of sending Christmas cards she will be making a donation to the Lord Mayor's Appeal.</p> 	